

**STATE GRANTS IN AID TO PUBLIC LIBRARIES
DEPARTMENT OF CULTURAL AFFAIRS**

PROGRAM PURPOSE:

To encourage a state-wide network of library outlets and to support local library services, materials, and need for skilled librarians.

AT A GLANCE

Fund Availability

Total program funds available: \$300,000

Maximum amount awarded: \$40,000

Minimum amount awarded: \$500

Eligibility

- Counties
- Municipalities
- Special Districts
- Indian Tribes & Pueblos
- Other Local Governmental Units
- Non-profit 501(c)3
- Individual
- Private Business
- School Districts

Type of Aid

- Grant
- Cooperative Agreement
- Service Contract
- Loan
- Technical Assistance

Deadline to Apply

First quarter of the fiscal year

Eligibility

The program is for local libraries. Library boards apply through their local government bodies. Tribal and pueblo libraries and some libraries operated by non-profit organizations are also eligible if they sign an agreement to be open to the general public.

Special Conditions

This is a formula grant for any public library that has been in existence for at least five years and open to the public at least 40 hours per week. Annually available legislative appropriations are divided among the qualified applicants who submit a timely and approved annual report. New applicants must also submit a report of previous operations to qualify.

Use of Funds

There are five categories of grants: a) materials (books and audio-visual materials and equipment), b) staff training, c) outlet grants d) development grants, and e) cooperative and/or outreach grants which require an additional application.

Funding Availability

Funding Potential

Available funds are dependent on annual legislative appropriations. Approximately \$300,000 is available annually, although a larger budget has been requested.

Range of Awards

\$500-\$40,000

Funding Cycle - Duration

Awards are made during the first quarter of the state fiscal year for a period of one fiscal year.

Source of Funds

Funds originate at the state level and are distributed to local entities.

Application Process**Deadline**

Annual reports and applications for special projects from the libraries and from new applicants are due in the first quarter of the fiscal year. Award determinations are made in the spring as soon as appropriations are known. Grants are distributed in the first quarter of the succeeding fiscal year.

How to Apply

Annual reports and applications are sent to Library Development Services at New Mexico State Library. Annual Report data now submitted electronically.

Selection Criteria & Decision Authority

Must comply with standards and guidelines outlined in NMAC 4.5.2. Applications for special projects are evaluated based on quality of work plan.

Authorization

NMSA 1978 18-2-4B (Duties of the State Librarian)

Related Programs

Library Services Consulting provided by Development Services staff.

Information Contacts

Heather Gallegos-Rex, Administrative Librarian

Library Development Services

State Library

1209 Camino Carlos Rey

Santa Fe, NM 87505

(505) 476-9720 Fax (505) 476-9721

E-mail: hgallegos@stlib.state.nm.us

Website: www.stlib.state.nm.us